CITY OF Warsaw

201 W. Main St. • P.O. Box 68 • Warsaw, Mo. 65355
Phone: (660) 438-5522; Fax: (660) 438-7142
www.warsawmo.gov

Date of Application: _____

SIGN PERMIT APPLICATION

City of Warsaw Ordinance No. 2005-5, Chapter 407 Signs • Article II- Permits - Section 407.050-Permit Required

No sign shall be erected, constructed, or altered until a permit has been issued by the building inspector. The permit application shall be signed by the applicant, and when the applicant is any person other than the owner of the property, the permit application shall also be signed by the owner of the property, or their agent or lessee.

Applicant Information:

Building Name: _____ Owner Name: _____
Address: _____
Street *City* *State* *Zip*
Phone #: _____ Alternate Phone #: _____
Email: _____ Fax #: _____

Sign Permit Fees:

TOTAL VALUATION FEE:
$0.00 TO $1,000.00 – $25.00

Plus $4.50 per each additional $1000.00 of valuation or fraction thereof.

Sign Information (Check all that apply):

Condition:
_____New/Permanent
_____Temporary: Code 407.080-#9
_____Illuminated/Digital
_____Illuminated/Digital – Contractor Installation
Contractor must obtain a City business license.

Material:
_____Metal
_____Wood
_____Vinyl
_____Other: _____

Size:
Length: _____ft.
Width: _____ft.
Height: _____ft.

Type:
_____Roof Sign
_____Marquee Sign
_____Electrically Energized Sign
_____Free Standing Sing
_____Wall Sign
_____Projecting Sign
_____Outdoor Advertising Sign
_____Banner
_____Pole Sign
_____Billboard Banner Sign
_____Ground Sign
_____Other: _____

Description of Sign (include wording, logo, etc.):
Use back of application if needed to draw replica of sign or to attach photos, documents, etc.

_____

Sign Cost (includes: materials, set-up, construction, etc.): $_____

I, the undersigned, certify that the statements/information made within this application, as well as any other supporting documents, is complete, true, and correct to the best of my knowledge. I further understand that granting this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction, or the performance of construction.

_____ _____
Signature *Date*

OFFICE STAFF:		**Date:**
Received By:	Amount Received: $_____ CASH CHECK _____ CARD	Receipt #:
BUILDING INSPECTOR:		
Signature of Approval:		Date:

Shared Drive: FORMS/CITY FORMS/Building Related permits_forms_Fees/Sign Permit Application *Revised:*